# SIDC

www.sidc.com.my

## 2021

# e-RESULT SLIP USER GUIDE
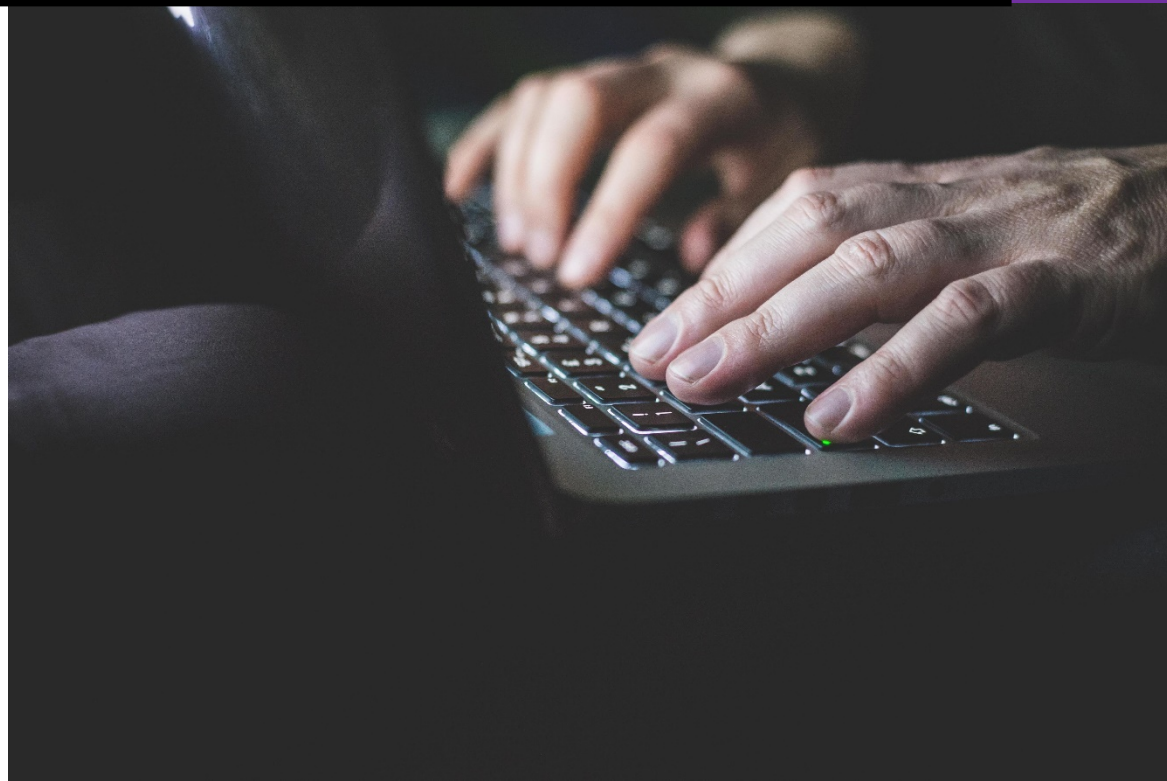
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# DOCUMENT CHANGE HISTORY

| Version Number | Date | Description |
|---|---|---|
| V1.0 | 14/06/2021 | First version |
| | | |
| | | |

# 1. PRINTING THE RESULT SLIP

Once you have completed your exams, your results will be available in three (3) working days. At this point, your results will be published, and you may print the results by accessing SIDC-ERP portal.

**Step 1:** Launch your web browser and go to **erp.sidc.com.my**. Click "**Sign in**" at the top right corner.
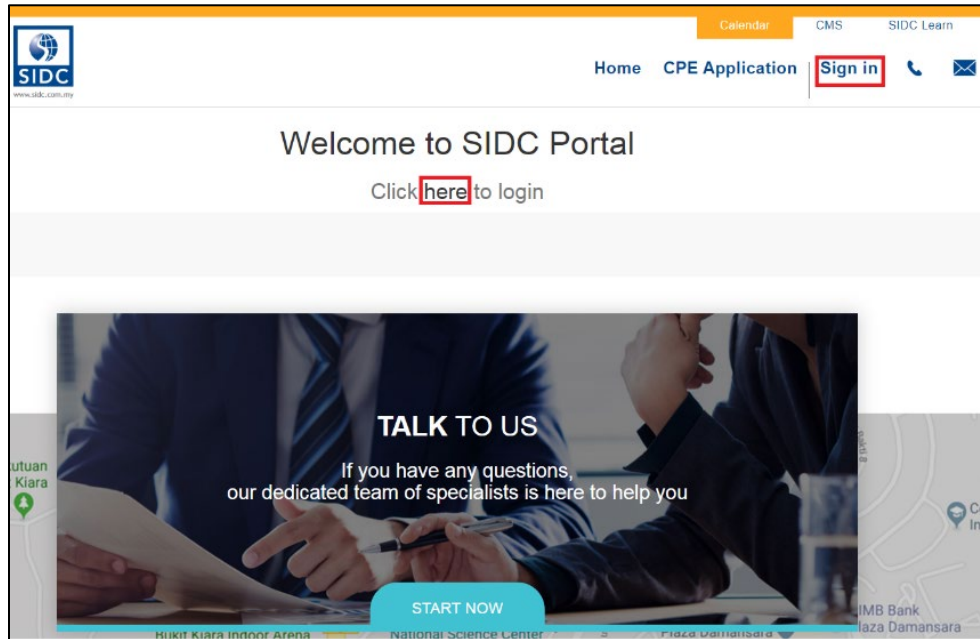


**Note:** *Please be advised **NOT** to use Internet Explorer because the web browser is no longer supported and will cause the page layout to be disoriented.*

**Step 2:** At the login page, please enter the **email** and **password** that you have registered before.

**Step 3:** You then will be directed to "**Your Documents**" page. Your username will be displayed at the top right corner to indicate successful login. Next, click "**Events**" under the "**Your Documents**" section.
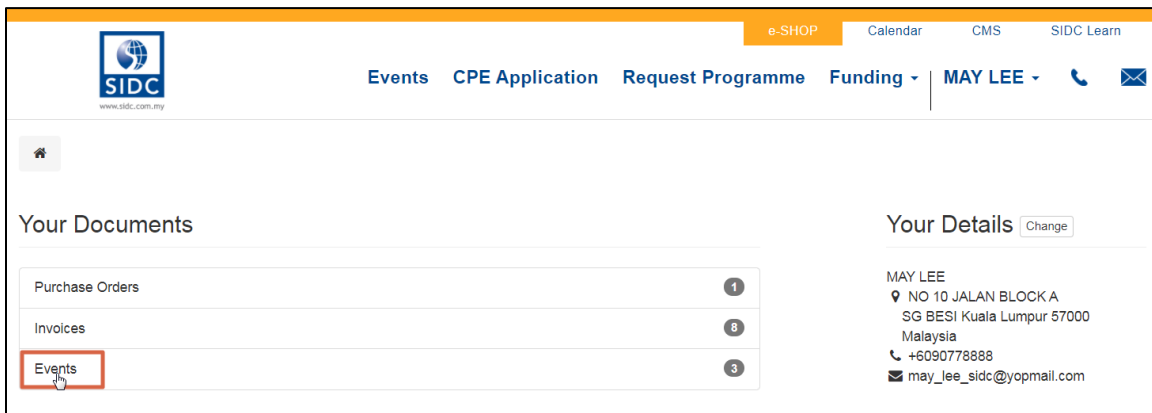


**Step 4:** You will see a list of your registered sessions. Click on the exam session that you have completed **over 3 working days ago**.
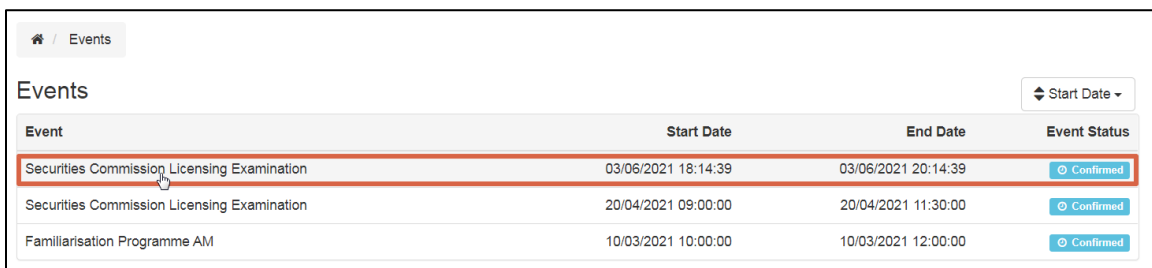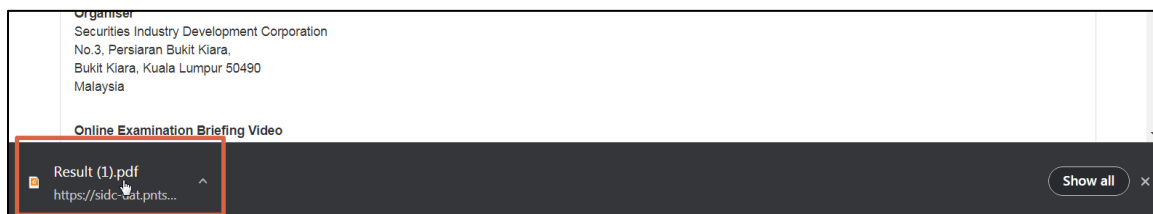


**Step 5:** The exam session details will open up. If your result is already published, you will be able to see the summary result on the page and the [e-Result Slip] button. Click [e-Result Slip] button to download the e-Result Slip.
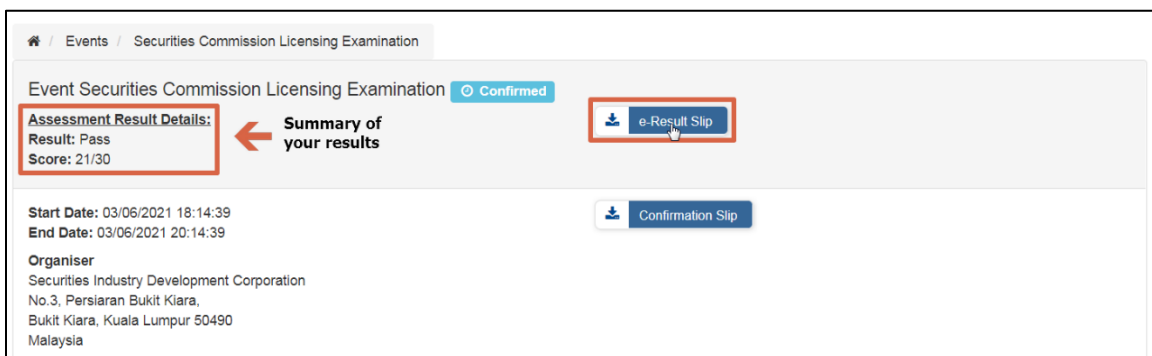
**Step 6:** A confirmation message will pop-up. Take note of the message. Click "**OK**" if you agree.
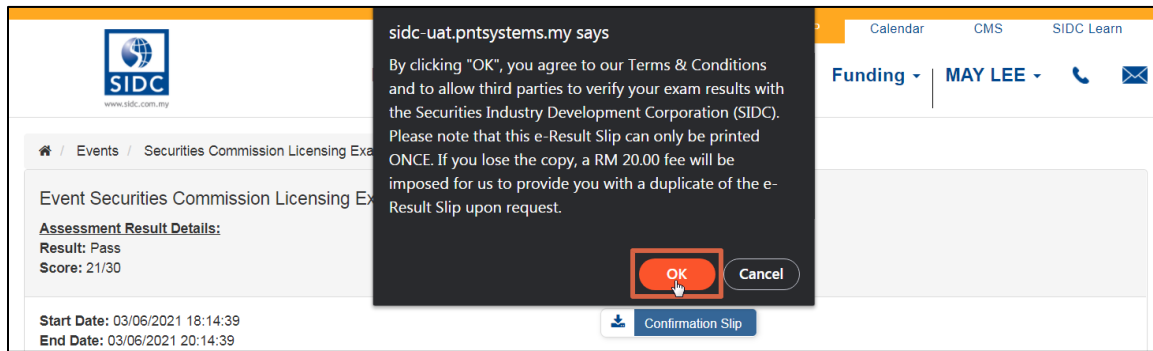


Your results slip will be downloaded successfully

# 2. REQUESTING FOR A DUPLICATE RESULT SLIP

In case you have misplaced or lost your original e-Result Slip, you can acquire a duplicate of the e-Result Slip upon payment of the duplicate request fee. Follow the steps below to request for the duplicate.

**Step 1:** Launch your web browser and go to **erp.sidc.com.my**. Click "**Sign in**" at the top right corner.

**Step 2:** At the login page, please enter the **email** and **password** that you have registered before.

**Step 3:** You then will be directed to "**Your Documents**" page. Your username will be displayed at the top right corner which indicates successful login. Next, click "**Events**" under the "**Your Documents**" section.
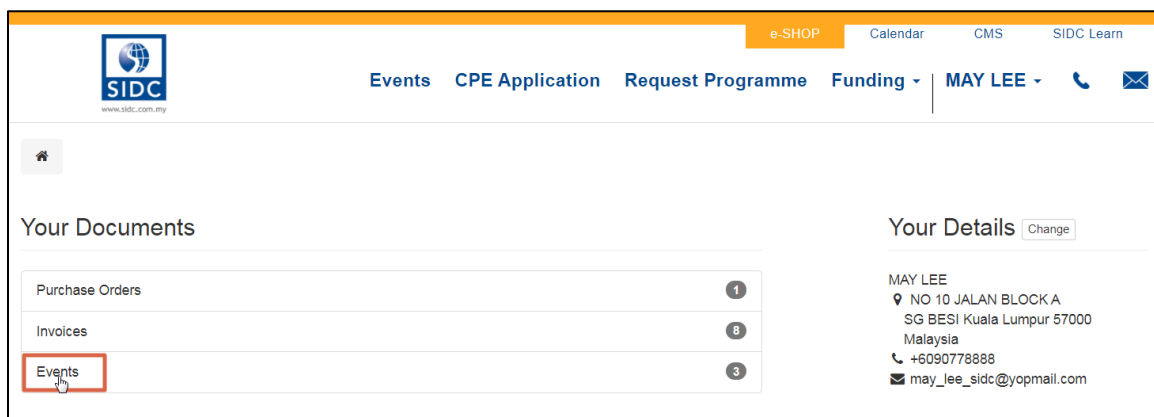


**Step 4:** You will see a list of your registered sessions. Then click on the exam session that you have downloaded the e-Result Slip before.

**Step 5:** The exam session details will open up with a Request Duplicate e-Result Slip button. Click Request Duplicate e-Result Slip button to initiate the duplicate request.



**Step 6:** A confirmation message will pop-up. Take note of the message. Click "**OK**" if you agree.



**Step 7:** An invoice page opens with a Pay Now button. Review the invoice and take note of the payment amount. Click Pay Now at the top right corner.

**Step 8:** **eGHL** will be shown as the payment option. Select **eGHL** to make payment using your credit/debit card or through **online banking**. Then, click 🔒 Pay Now .
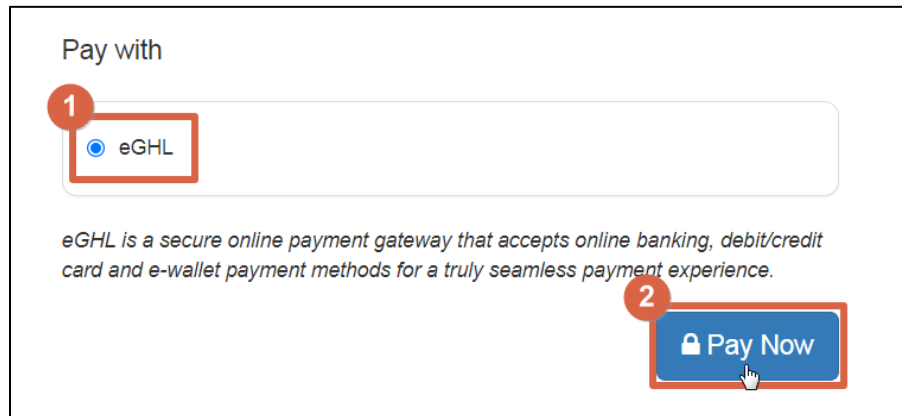


**Step 9:** You will be redirected to the eGHL payment portal. Complete the payment for the duplicate e-Result Slip request using the payment method of your choice.

**Step 10:** Once your payment is completed, you will be redirected back to SIDC-ERP portal. A successful message will appear as shown in the screenshot below. To reprint your e-Result Slip, you need to log in again to SIDC-ERP. Click "**Sign in**" at the top right corner and enter your login details.
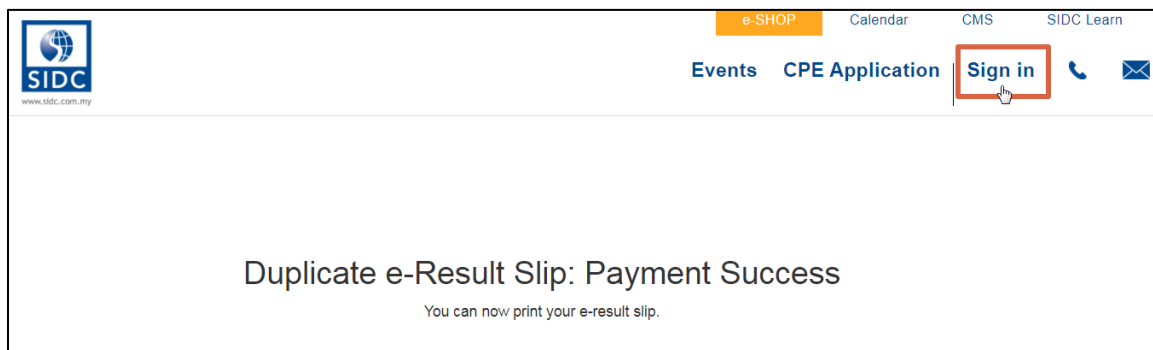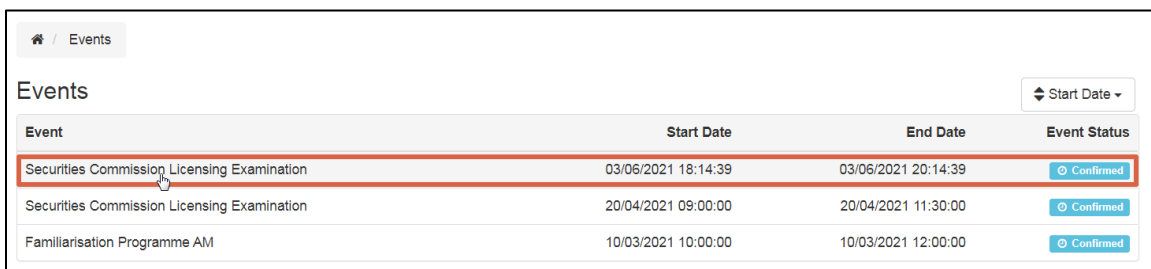


**Step 11:** You will be directed to "**Your Documents**" page. Your username will be displayed at the top right corner which indicates successful login. Next, click "**Events**" under the "**Your Documents**" section.
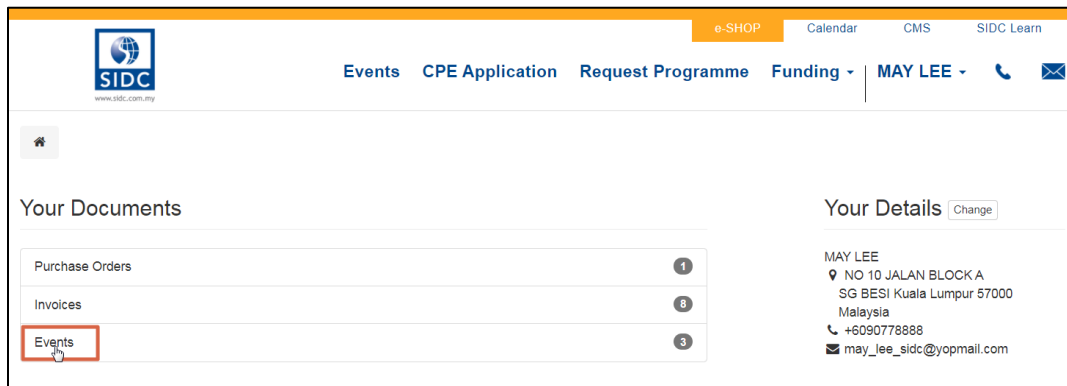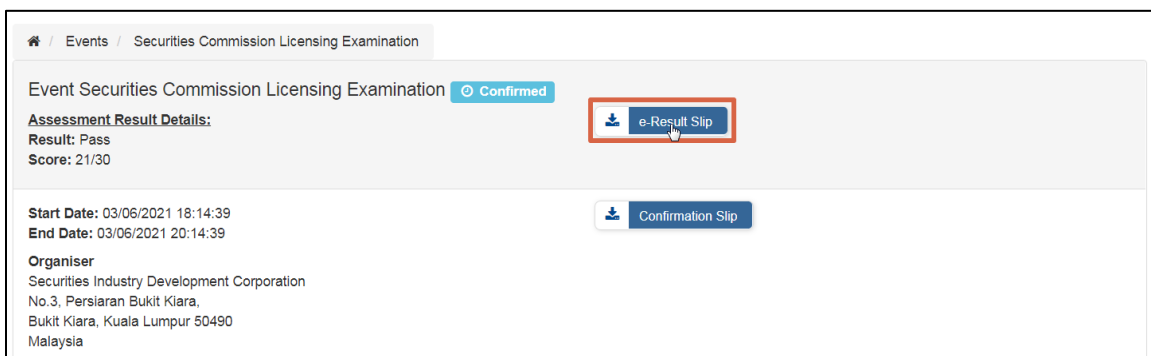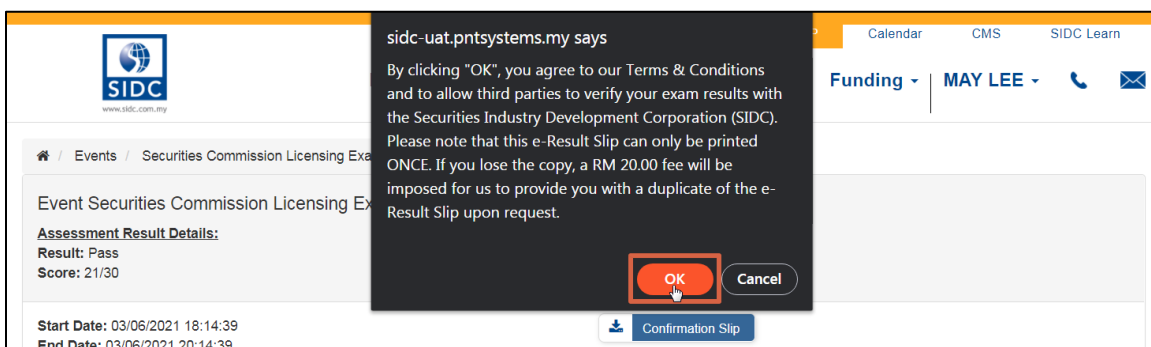
**Step 12:** You will see a list of your registered sessions. Click into the relevant exam session that you wish to reprint the e-Result Slip.



**Step 13:** The exam session details will open up and the [e-Result Slip] is available. Click [e-Result Slip] button to print it.



**Step 14:** A confirmation message will pop-up. Take note of the message. Click "**OK**" if you agree.

Your e-Result Slip will be downloaded successfully. Please note that the $\boxed{\text{DUPLICATE}}$ label will be shown in the duplicated copy of your e-Result Slip.