



**BUMIPUTERA TRAINING FUND (BTF)
FREQUENTLY ASKED QUESTIONS (FAQS)**

1) Who can apply?

Training programmes are open to all Bumiputera employees in the stockbroking industry, inclusive of management, licensed representatives, executives and support staff.

2) What is the application procedure?

Applications must be made using the BTF Application Form typed or neatly written. The completed application form should be submitted to the Secretariat via email to btf@sidc.com.my no later than fourteen (14) days before the course date.

3) How do I know if my application is successful?

You should receive a confirmation email 3 days before the course date.

4) What if I did not receive a confirmation email?

Please check your application status with the BTF Secretariat directly by contacting (03) 6204 8126/8632 or email to btf@sidc.com.my.

5) What is the selection criteria based on?

Selection will be based on a first-come-first-served-basis and subject to funding availability.

6) If I am registered to attend a BTF-funded programme but subsequently have to cancel, what must I do?

You are required to submit your cancellation in writing to the Secretariat at least **seven (7) days** before the course date. A penalty fee amounting to double the course fee will be imposed on registered participants who fail to attend the course.